



# North Sound ACH

## Board of Directors

Board of Directors  
October 25, 2024  
9:30 a.m. – 12:30 p.m.  
(Virtual Only)  
Zoom Link

### Officers:

- Cheryl Rasar, Chair
- Mark Tompkins, Vice-Chair
- Jacque Julien, Secretary
- Petra Karpsteinova, Treasurer

### Members:

- Lily Baldwin-Garduno
- Shanon Hardie
- Lona Johnson
- Laurel Lee
- Councilman Nickolaus Lewis
- Jason McGill
- Chuck Prosper
- Eric Posey
- Kevin Riley
- Councilmember Marilyn Scott
- Fern Sisana
- Daniel VanArsdale

### Staff Members:

- Liz Baxter, CEO
- Tiffany Edlin
- Rae Rodriguez
- Meghan Vaughan
- Nicole Willis

## Minutes

Topic
Welcome and Meeting Agenda <ul style="list-style-type: none"><li>• Welcome &amp; Land Acknowledgement provided by Cheryl</li><li>• Board Member Update – Shawn Morris resigned from board due to new role at DOH.</li><li>• MOTION: to add an executive session to the top of the agenda, made by Jacque; second by Kevin. No objections or abstentions. Motion carries.</li><li>• Executive Session began 9:36 a.m.</li><li>• Executive Session ended at 10:26 a.m.</li><li>• Consensus: with the addition of an Executive Session, adjusting the agenda to end after the Executive Committee update, and table the rest for the next meeting.</li></ul>
Consent Agenda <ul style="list-style-type: none"><li>• Motion: to approve June meeting minutes</li><li>• Motion: to accept the presented August Financials (video)</li><li>• Motion: to accept Governing Process Policy #3: with changes</li><li>• Motion: to accept Governing Process Policy #7: with changes</li></ul>



Topic
<ul style="list-style-type: none"><li>• no discussion</li><li>• MOTION: to approve consent agenda, made by Laurel; second by Petra. No objections or abstentions. Motion carries.</li></ul>
<p><b>Committee Updates</b></p> <ul style="list-style-type: none"><li>• Finance Committee update by, Petra Karpsteinova<ul style="list-style-type: none"><li>- Discussed new visuals within financials, no recommended additions at this time</li><li>- Keaton Wersen, our current auditor, walked through the 2023 Audit Report<ul style="list-style-type: none"><li>• Keaton does not do single federal audits, in 2024 we hit the threshold to need a single federal audit.</li><li>• Discussed alternative contributions for funding and why it is important for a non-profit status</li><li>• Received a clean audit; no management letter</li><li>• MOTION: to accept the presented 2023 Audit Report and Form 990, made by Petra; second by Chuck. No objections or abstentions. Motion carries.</li><li>• Andrew Van Ness will be the lead for our 2024 single federal audit. He introduced himself and walked through the process of a federal audit.</li></ul></li></ul></li><li>• Executive Committee Update, update by Liz Baxter</li><li>• 2024 year of Transition for Liz Baxter.<ul style="list-style-type: none"><li>○ The Executive Committee has known that 2024 was going to be a year of transition for Liz since the prior year's annual review.</li><li>○ Diversity Recruiters is the search firm, with Nicole Leckband as lead. They successfully led recruitment for the Chief Equity Officer and Chief Transformation Officer positions</li><li>○ Diversity Recruiters has begun the process. anticipating an offer out to a successful candidate in March of 2025, if it goes smoothly.</li><li>○ Nicole Leckband walked through the timeline of the recruitment process</li><li>○ Key informant interviews have already occurred to help shape the job description.</li><li>○ Job posting to go live on November 1<sup>st</sup>.</li><li>○ Search Committee (5-7 people) is in the process of being formed. (Roughly 20 hours a month until process is complete.)</li><li>○ Several points for board members to engage and shape the process, help push out the announcement, join interview panels as examples.</li><li>○ Board will select the next CEO.</li></ul></li></ul>



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## Topic

MOTION: to adjourn by Kevin; second by Chuck. No objections or abstentions. Adjourned at 11:59 a.m.

Signature: George Weller